

**SATURNA ISLAND FIRE PROTECTION SOCIETY(SIFPS)  
DIRECTORS MEETING  
Saturday March 19, 2016 9:15 am at ESB#1**

**Directors Present:** Wayne Quinn, Ian Gaines, Priscilla Haggar, Deb Fry, Ron Hall, Harvey Janszen, Jodi Gilmore, Ron Lewis, Eva Hage

**Regrets:** Chiefs Brent Sohier, David Rees-Thomas, and Amanda Money

1. **Call to Order** - The meeting was called to order at 9:15 by President Wayne Quinn.
2. **Welcome Guests** - There were no guests present.
3. **Approval of Agenda** -  
**Motion:** by Deb Fry to approve the agenda as circulated. **Carried**
4. **Approval of Previous Minutes**  
**Motion:** by Deb Fry, to approve minutes of January 23, 2016 SIFPS Board meeting. **Carried**
5. **Business Arising From Minutes** – It was clarified that the antivirus software was purchased for the SIR computer only.
6. **Correspondence** - A thank you card was received from Nettie Adams along with a donation to SIR.
7. **President's Report** – Wayne advised that the CREST radios are financed by CRD and cost Saturna taxpayers approximately \$20,000 per year. This charge appears on the tax bill as Area G Capital Region on the annual rural property tax notice and is not charged against the SIFPS budget.
8. **SIFPS/SIR Review** – SIFPS Sub-committee met with Emergency Health Services Commission. There will be no BC Ambulance on Saturna, but they may help pay for training. Wayne also advised that an active review of the SIFPS Bylaw and the prospect for putting SIR on the tax base is ongoing. Amanda was allowed to purchase new clothing through BC Ambulance. The funding agreement between VIHA and SIR has been extended for two years at \$10,500 per year.
9. **SIR/Parks Canada Agreement status** - A meeting is planned in April to finalize an agreement with Parks Canada and SIR respecting cost recovery by SIR for emergency calls in the Park.
10. **Fire Chief's Report** – There was no report in Chief Sohier's absence.

11. **SIR Chief's Report** – see attached.

12. **Finance Committee Report** - All bank statements have been rationalized and will be sent to the accountants for year end in a couple weeks.

**Motion:** by Ron Lewis that January and February 2016 financial reports will be emailed to the board for approval this week and then posted to website. **Carried**

**Motion:** by Ron Lewis to adopt the yearly calendar view of revenue and expenses, instead of monthly, that is posted to website. **Carried**

Ron Lewis is going to check out moving the Line of Credit from TD to Coast Capital.

13. **Operations/Asset Management Committee Report** - disposition of the Suburban will be in the fall when the insurance expires.

14. **Corporate/Administration Committee Report** – Pheonix Insurance is up for renewal. Eva is comparing various options including a group plan proposal from CRD..

15. **Communications Committee Report** – The website is being updated by Harvey.

16. **Human Resources Committee Report** – Hiring of a landscape gardener is in process.

17. **New Business** –

- Mortgage payout celebration will be on June 18th, the same day as the AGM. A Committee has been set up to organize this.
- Ron Hall and Wayne Quinn will arrange a meeting with the CRD to discuss amending SIFPS Bylaw 2165 to include expanded volunteer services and SIR related services and to ask consideration of allowing SIR to be funded by tax dollars.
- Cleaning and waxing floors in ESB#1 will occur around April 7, 2016.
- Fire Chief's request to acquire one new portable and a truck CREST radio –  
**Motion:** by Priscilla Hagggar, to acquire a new handheld CREST radio and a new CREST truck radio. **Carried**
- Ron Hall spoke about the legalities between the SIR and CRD.  
**Motion:** by Wayne Quinn, that the Saturna Island Fire Protection Society Board proceed with the Capital Regional District process of bylaw amendment, thereby amending Bylaw 2165 to be fully compliant with the Local Government Act s. 517 requirement that "emergency response services" be specified, where all emergency response services currently provided by SIFPS, including Saturna Island Rescue services, will be listed in the bylaw. **Carried**

18. **IN CAMERA SESSION** -The meeting went *In Camera* at 11:35 am.  
At 11:55 the general meeting resumed.

**Motion:** by Deb Fry that SIFPS will donate a new jump kit bag in recognition of David Rees-Thomas' retirement as SIR Crew Chief and will pay for retirement dinner for David, his wife Judith and the SIR crew. **Carried**

19. **Meeting Schedule/Adjourn** – Next meeting, May 14, 2016.  
Meeting adjourned at 12:00 noon.

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Wayne Quinn, President

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Eva Hage, Corporate Secretary

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Jodi Gilmore, Director/ Recorder

### **Saturna Island Rescue March 2016**

#### **Incidents**

All of six calls so far in 2016; 45 for the EMA license/VIHA fiscal year.

#### **Training**

Mike Billingham presented a useful day of training February 28th covering a variety of topics. Anna Chayba will provide CPR recertification March 20th. These courses will go a long way toward ensuring everyone meets EMALB patient contact/continuing medical education requirements. March training will include a short presentation of Congestive Heart Failure.

#### **Equipment**

The pediatric Epipen and Nitroglycerine spray expire this month and should be replaced. New uniforms for the crew are starting to arrive.

#### **Ambulance**

The car is going in for annual inspection on March 15th. The headlights are not adequate, despite the installation of a new and supposedly superior set last year.

**Station**

A retired CRD laptop computer has been placed in service for SIR. Along with a set of speakers donated by a SIR member, the laptop will be used mainly for training. On Saturday, March 26th, SIR crew will present an Open House at ESB1 featuring ambulance tours, CPR demonstrations, and other delights.

**Crew**

Amanda Money will become the SIR unit chief April 1st. Rob Vivian and Nancy Gerber are riding third.

We haven't entirely lost Vanessa: she's back running the Lyall Harbour water system and will be participating with SIR as much as possible.

All SIR members currently on HSA will meet the on-call hours requirement as of March 31, 2016. David Rees-Thomas Unit Chief Saturna Island Rescue

David Rees-Thomas  
Unit Chief  
Saturna Island Rescue