

SIFPS meeting. May 5, 2018

9:15 am

Attending:

John Hutchinson, Bill Shermbrucker, Eva Hage, Priscilla Zimmerman, Harvey Janszen, Ian Gaines, and two chiefs: Brent Sohler, Kate Vigneault

No guests present

Meeting minutes prepared by P.Z.H.

1. Call to Order- J.H.
2. Notice from Chair that the meeting was being recorded as per SIFPS policy
3. Today's meeting minutes to be prepared by Priscilla Zimmerman
4. The agenda was unanimously approved.
5. Board minutes with corrections from March 10th were unanimously approved.
6. John H. and Eva H. to be the nominating committee for the June AGM- unanimously approved.
7. Harvey, Eva, Bill, John, Ian, and Priscilla, will stand again for the board and Wayne Quinn will stand- 3 positions are open at the AGM.
8. John will stand for president, Eva will stand for treasurer- We will need a Vice President, Corporate Secretary and Recording Secretary
9. Accept nominating committee report for 2018 unanimously approved.
10. Business arising from the March 10, 2018 minutes:
11. Bill S. reported on the Fire Smart program and funding- we have received a \$10,000 grant from UBCM for FireSmart activities and hired a coordinator- one applicant Katie Dentry applied and has been appointed. Bill will meet with Katie to go over responsibilities. Fire Smart Funding- Fire Smart Day on May 27th-Community Awareness Day- 10 to 2 at the market- Fire Smart awareness will be introduced . Eva, David Osborne, Bill, Brent, Parks Canada reps and others are on the Fire Smart Committee. Bill said that the size of the committee and who will be represented is open to discussion. Motion to accept Bills report on the FireSmart was unanimously passed.
12. Gutter cleaning was completed by Jerry Pavlatos at both fire halls. This was a one-off contract, but we hope that Jerry can continue doing this work as required.
13. 25 Crest pagers- CRD has been notified regarding the sale- Brent would like to keep the old ones for now in case they are changed.
14. Window coverings at ESB #1- Eva moves that Priscilla to procure three roller blinds for ESB#1. Each shade would be about \$300.00. Priscilla will search for best price. Unanimously approved.
15. Water Tank per Harvey, the repairs have been completed. \$6600
16. Annual CVI inspection (certified vehicle inspection) of 3 vehicles- David Osborne will take the Tender 2 in for inspection first. The inspections will be staggered so they don't need to renew all at once.
17. New road base for driveway at ESB #1-Ian estimated that it should take 24 yds. of road

- base and be \$1800 to \$2000+/- with tax for the road- John to post for bids.
18. Volunteer hepatitis vaccinations- Volunteers can get a blood test and then get the shots at pharmacy with an appointment for \$20 to \$30- Each volunteer (14 total) will need to get their own vaccinations. Bill will pay for them and then Eva will reimburse Bill back- TwinRex- protects against Type A & B and requires 2 shots
 19. Use of Rec Center Gym for volunteers- they can use the gym only for free
 20. Correspondence J.H.- there was none
 21. Fire Chief Report Brent S.: Brent presented the Fire Chiefs report- Brent needs a second battery with cables and a disconnect switch installed in Command #1 vehicle- they needed to jump start the Command 1 vehicle after a call- it has a huge amount of electronics in it- the cost should be about \$400 +/- . Pump off of Tender 1 has been repaired by Ian Rowe at no charge
 22. Conversation on MOU/ consultation with First Nations for IR 7- consult with them on camping fires during fire ban- discussion about writing a letter- - there is a letter signed in 2007 with John Wiznuk- fires and rescues at Fiddlers Cove- Brent will talk to Dan Claxton about appropriate action- use 2007 agreement as a starting point- if we respond to an incident at CRD, Parks Canada or First Nations, we should be compensated for the call
 23. Parks Canada and CRD Parks has their own fire agreement- CRD parks include: part of East Point, Thomson Park all of the public accesses- 17 public accesses- look into a written agreement with CRD Parks similar to Parks Canada written agreement. Find out what they are doing on Mayne- we are using aging, over taxed, exhausted volunteers- rates may be set by BC Forest Service
 24. Fire rating/ danger signs- 4 signs total (2 new) located at ESB #1, ESB #2, Payne Road, and T junction- We will look at putting new sign up at ESB #1 above existing sign or at the store. Brent suggested taking the signs down in the winter and maybe move the signs around so people notice and pay attention to them- the existing signs are old, faded and weak- Brent will follow up with David Osborne to buy new signs at \$250+/- . Payne Rd sign will need new posts.
 25. Concern about beach fire on Veruna Bay beach and other popular tourist spots: talk to SIPRC and get some Campaign signs made up with "No Fires" sign- get 10 of them and put them at popular tourist spots- Narvaez etc.-get at Vista Print in Sidney- Brent will look into this as well.
 26. Fire Chiefs report as corrected is accepted- burning permits are now required
 27. SIR chief's report K.V.: Kate gave her SIR report- incident calls are way up- double for the same time last year- 13 calls in the first 4 months of this year- she predicts a busy summer
 28. 3 Fire Extinguishers need to be replaced- they will be replaced by Kate one at a time- costs about \$5 each- Kate will take care of
 29. Eva is concerned about donations as they are down- aging population and lower income residents- as the Treasurer, Eva will write a Scribbler article
 30. John suggested that maybe we can get donations from the Saturna Winery for SIR? For advertising maybe on truck??

31. Saturna Beach may want a pumper to be located down there. Saturna Beach Estates Strata to help pay for the building for housing a fire truck- this is underway. Brent and Bob Estes is working on this.
32. SIPRC make donation to SIFPS?? SIFPS and SIR respond to incidents on accesses, Thomson Park etc.
33. Motion to accept SIR report moved.

34. Financial Report E.H.:
35. ESB #1 water tanks repair was higher than budgeted.
36. Turnout gear higher than budgeted for 2018 as it includes deferred 2017 expenses because the gear was ordered late. Per Brent we are done with all replacements of turnout gear for 2018.
37. Fuel receipts: Chiefs need to make sure that whoever fill up gas must leave signed fuel receipts at the store so they can be attached to invoices to get paid by Eva
38. We have \$135K for asset replacement- per John, we will need a new ambulance soon
39. Eva will update the 5 year plan
40. Eva's financial report is accepted. Unanimously accepted.
41. Per Eva the Draft year end financial statements have been received and will be ready at the AGM
42. Operations committee report J.H. & I.G.:
43. Roll-up doors cleaned and look good.
44. The roll-up garage doors are really heavy and hard to rollup. Brent said we need to get electric motors for roll up doors as some people cannot open them- the wires are existing and Ian may have a motor and will install it at the ambulance door if he has it
45. Cleaning of exterior windows at ESB #1 and #2- Jerry P will do for \$400- John will ask the Jerry to give us a price on the inside as well- twice a year
46. Corporate/ Administration Committee Report J.H.:
47. Liability issues and insurance requirements for the Grey house has been taken care of- it is used by the Lions, SIPRC and Islands Trust.
48. Communications Committee Report B.S. & H.J.:
49. Report on Website- per Harvey it is in progress
50. New Business J.H.-
51. New members- the MacRaes have applied- move to accept them approved.
52. Gaming Grant application- we will apply for grant funding for vehicle replacement in July.
53. We may be eligible for disaster mitigation grant for fire department per Brent- Kenwood Radio grant, Gas Tax- disaster mitigation grant- thru ECDM? Enbridge grant?? Eva and Brent will investigate further
54. Presidents Report J.H.-
55. John sent Ilio Bertolami letter about fire and access on his property. John and Carol Money inquired and John H. gave them details"

56. John- updated the asset list and sent it to board members
57. 3 vehicles serviced by Pete Seed.

58. Meetings with Parks Canada- Parks Liaison Committee- lack of staffing on island and their inability to respond to emergencies was discussed. Meetings have been unproductive.
59. BC forest service responded to fire on Tumbo 2 years ago
60. Motion to accept John's reports were approved.
61. Human Resources Committee Report P.Z.H.- Nothing to report
62. Directors went to Meeting In Camera at 11:00
63. Recall to order- Meeting went out of Camera at 11:20
64. Next meeting is the AGM on June 16
65. Meeting adjourned at 11:40