

Saturna Island Fire Protection Society (SIFPS) Directors' Meeting Minutes

Saturday, May 11, 2019, 9:15 a.m. ESB#1

Present: John Hutchinson, Brent Sohler, Wayne Quinn, Eva Hage, Bill Schermbrucker, John Wiznuk, Kate Vigneault, Priscilla Zimmerman, Harvey Janszen, Deb Simpson, Sandy Nelson.

Regrets: Ian Gaines

Guests: Peter Clark, Peter Stolting, Karen Krieger

1. Meeting called to order at 9:15 a.m.
2. Approval of agenda with change to #9 Financial Report: the addition of the unaudited financial statement for year-end 2018. **Moved** to accept agenda as corrected. **Carried.**
3. **Moved** to approve regular director's board meeting minutes from March 23, 2019 as circulated. **Carried.**
4. **Welcome to guests Peter Clark & Peter Stolting.**
Presentation from Peter Clark regarding ongoing training for fighting structure fires. Discussion of purchase of a 20 to 40 ft. shipping container at a cost of \$3,000 to \$5,000 respectively, and to also consider a site to position the structure.
John H. thanked Peter Stolting regarding consultation with Tsawout band administrator about their recent logging site and the extreme threat of fire at East Point. Peter read aloud Section 2.1 from the BC Wildfire Act. All agreed there is an immediate need for a slash removal firebreak. J Wiznuk commented that MLA Adam Olsen is aware of the situation and that evacuation plans are being discussed with residents of East Point in the event of a fire.
5. **Business arising from March 23rd 2019 Board meeting:**
 - a. Progress report regarding details for Solar PV Panels, which can be used for heating. **Ongoing.**
 - b. Lifted from table discussion regarding Recognition Clothing. **Moved** to defeat the board policy regarding recognition clothing. **Carried.**
 - c. Progress reports re: renewal of Parks Canada Wildfire & SIR agreements (2). **Ongoing.**
 - d. Discussion with Parks Canada regarding water storage on Mt Warburton. **Moved** to accept John H's report and Brent install Parks Canada 2,500 gallon bladder for water storage on Mt Warburton. **Carried.**
 - e. Discussion with Parks Canada regarding possible water storage in cistern under Fog Alarm Bldg. **Moved** to accept John H's report regarding water storage at cistern under FAB Bldg. **Carried.**
 - f. Progress report regarding discussion with Tsawout First Nation Band Manager Eva Wilson about fire protection on IR7. John H. read aloud an email from Eva. **Moved** to accept John's report re fire protection on IR7. **Carried.**
 - g. Lifted from table: new policy for "in camera" meetings. **Moved** to accept Eva's draft policy as presented Nov 3rd 2018. (See Attached.) **Carried.**
 - h. Report of repairs to mini pumper #1: New injectors installed, and now heater core needs replacing.

- i. Updated report re: engine #2 to Saturna Beach. Brent indicated placement of tent at Saturna Beach.
 - j. Reported discussions with BCEHS. John H to arrange a conference call in early June. **Ongoing.**
 - k. Parks Canada replacement water tank at East Point Park. **Ongoing.**
 - l. BC traffic cones from BC Hydro. Deb Simpson to follow up.
 - m. 'Policies' heading on website to be updated. Burning permits are available online now.
 - n. Report re: updating website. Harvey to update and archive photos and articles. **Ongoing.**
 - o. Report regarding new entry door code for ESB #1 & #2. John Wiznuk to follow up.
 - p. Status update regarding new CREST radios and financial implications. **Ongoing.**
6. **Correspondence:** None.
7. **Fire Chief's report:** **Moved** to approve Brent's written report as circulated. **Carried.**
8. **SIR Chief's Report:** **Moved** to accept Kate's written report as circulated. **Carried.**
9. **Financial Committee Report:**
Moved to approve the financial report (Actual to Budget) from Jan 1st 2019 to April 30, 2019 and for it to be posted on the SIFPS website. **Carried.** **Moved** to refer the unaudited financial statement year (with correction) ended Dec 31, 2018 for approval at the AGM **Carried.**
10. **Asset Management and Operation Committee Report:**
- a. Discussed regular maintenance by Tedford on all roll-up doors at ESB #1 and #2. Wayne will follow up.
 - b. Annual CVI & Service for 2007 Freightliner Tanker at ESB #2. Wayne will follow up.
 - c. Engine 11 pump certification, due December 2019. Brent to follow up.
 - d. Managing diesel exhaust in ESB #1 & #2 was discussed. Two hoses to be purchased. **Ongoing.**
 - e. **Moved** to purchase a replacement 1,500 gallon drop tank for ESB #2 tanker. **Carried.**
 - f. **Moved** to refer Peter Clark's 2019 training proposal budget back to Financial Committee for further discussion. **Carried.**
11. **Corporate and Administration Committee Report:** None.
12. **Communication Committee Report:**
 Scribbler article re: house numbers & firefighters training photos. Bill Schermbrucker to follow up.
 Prepare brochure to insert into Women's Club "Welcome to Saturna" bag. Bill Schermbrucker to follow up.
13. **Human Resources Committee Report:** Presentation to SIR volunteers at May Pig BBQ: Priscilla Z. and Kate Vigneault.
14. **Report from Nomination Committee:** **Moved** to accept John's report. All Directors running again. **Carried.**

15. **New Business:** None.
16. **President's Report:** John H. discussed the Parks Canada and Saturna Island Parks Liaison Committee May 1st meeting.
17. **Next Board meeting:** June 15th, 2019 after AGM @ 1:00 pm to be held in the Rec Centre lounge.
18. Discussed AGM and written reports/membership signing list and voting cards.
19. **In Camera Session: Moved** to go *In Camera* at 11:40 am **Carried.**
20. **Moved** to return to regular director's board meeting at 11:42 pm. **Carried.**
21. **Meeting adjourned at 11:43 pm.**

President, John Hutchinson

Recording Secretary, Sandy Nelson
