

SATURNA ISLAND FIRE PROTECTION SOCIETY (SIFPS)
DIRECTOR'S MEETING MINUTES
July 13, 2019 @ 9:15am

Present: Wayne Quinn, Priscilla Zimmerman, Harvey Janszen, John Hutchinson, Bill Schermbrucker, Deb Simpson, John Wiznuk, Eva Hage, David Rees-Thomas, Brent Sohier

Absent: Kate Vigneault, Ian Gaines

1. Meeting called to order at 9:15 am.
2. **Moved** to approve agenda as circulated and corrected, re: #5 "Solar PV Panels, from which energy can be used for heating" and add to #5: BCEHS Update. **Carried.**
3. **Moved** to approve regular director's board meeting minutes from May 11th as circulated and corrected: typo: Scott should be Clark, and approve regular director's board meeting minutes from June 15th, 2019, as circulated and corrected: it was noted that in the June 15th, 2019 minutes, E. Hage was absent. **Carried.**
4. No guest present.
5. **Business arising from May 11th, 2019 Director's Meeting Minutes**
 - a. Wayne gave a progress report regarding procurement solar PV panels from which energy can be used for heating. **Moved:** to approve Wayne's report. **Carried.**
 - b. John H. gave a report regarding engine #2 to Saturna Beach. Will wait for confirmation that heater core has been installed. John H. and Paul Brent to discuss where in Saturna Island park "Shell Beach" the 2,000 gallon water storage tank at East Point could be installed.
 - c. John Wiznuk reported on new door entry codes for ESB #1 and #2.
 - d. Regarding new CREST radios and financial implications, John H. has asked Rob Reeleder to follow up at CREST board meeting in September and then take it to the CRD. John will email the other Gulf Island boards. **Moved:** to accept John's report on CREST radios and the financial implications. **Carried.**
 - e. John H. is still trying to discuss fire protection and medical response on IR7 with Tsawout First Nation Band Manager Eva Wilson. **Moved:** to accept John's report. **Carried.**
 - f. Deb reported that she would discuss the procurement of traffic cones with Pat Ropars.
 - g. BCEHS is working on a new agreement in which Saturna is a priority, specifically, receiving a new ambulance, and a review of the procedures in which we transport patients. **Moved:** to accept John H's BCEHS report. **Carried.**

6. **Correspondence.** John H. described the challenges for emergency vehicle access at Veruna beach. Brent suggested posting signs 'emergency vehicles only', however, the area is the responsibility of Parks and Recreation and is also under CRD's jurisdiction. **Moved:** to accept John's report regarding parking and emergency access at Veruna. **Carried.**
7. **Fire Chief's Report.** Brent reminded all that propane gas fire pits are not banned but should be placed on non-combustible ground. John H. asked Bill S. to draft up a notice regarding caution with fires, have Brent approve it and post it on social media as well as in prominent places on the island. **Moved:** to approve Brent's report. Back Board for command 1 discussed. **Carried.**
8. **SIR Chief's Report.** Presented by David Rees-Thomas on behalf of Kate Vigneault. He reported that there were two additional calls after the report was submitted, one of which was a patient who refused transport to Vancouver Island, opting instead to travel to Vancouver via ferry. John H. mentioned that the lines on the helipad have not been repainted yet. **Moved:** to accept SIR Chief's report as circulated and discussed. **Carried.**
9. **Financial Report.** Eva reviewed Actual to Budget for May 1, 2019 to June 30, 2019. **Moved:** to approve Eva's report as circulated and to be posted on website. **Carried.**
10. **Asset Management & Operations Committee Report.**
 - a. Regarding BC Grant Emergency Funding specifically, volunteer & composite fire department equipment & training, John asked Deb Simpson to follow up with the CRD, and to obtain the grant application. **Moved:** for Deb to follow up the CRD and obtain a grant application. **Carried.**
 - b. Discussed regular maintenance by Telford of all roll-up doors at ESB #1 & #2. Wayne Quinn will follow up.
 - c. Engine 11 pump certification. Brent is waiting for a response to an email regarding an estimate.
 - d. Diesel exhaust hose for ESB #1 & #2 was discussed and two hoses were approved for purchase.
 - e. Report regarding purchase of new drop tank for ESB #2 tanker. Brent reported that it would cost approx. \$2,500. **Moved** and **Carried** to approve purchase.
 - f. Discussion regarding servicing of emergency vehicles.
11. **Corporate/Administration Committee Report.** None.
12. **Communications Committee Report.** Insert for Women's Club 'Welcome to Saturna" bag by Bill Schermbrucker is ongoing.
13. **Human Resources Committee Report.** John reported that he and Deb S. are on this committee.
14. **New Business** John H. read out the names of those on 2019-2020 standing committee. **Moved** and **Carried** to accept report.
15. **President's Report.** None.
16. **Next Board Meeting** will be held on September 14th, 2019.

17. **Moved** to go in to 'In Camera' meeting at 10:44 am. **Carried.**

18. Returned to regular Director's Meeting at 11:00 am.

19. **Moved** to Adjourn Meeting; adjourned at 11:05am. **Carried.**

President, John Hutchinson

Recording Secretary, Sandy Nelson
