

SATURNA ISLAND FIRE PROTECTION SOCIETY (SIFPS)

BOARD OF DIRECTOR'S MEETING

Monday, November 23, 2020 - 4:00pm via ZOOM video conference

PRESENT: Wayne Quinn, Harvey Janszen, John Wiznuk, Eva Hage, Ron Monk, Melanie Watson, Deb Simpson, Ian Gaines, Tony Marchigiano, Peter Stolting, Vanessa Verbitsky, Peter Clark.

1. The meeting was called to order at **4:03pm**.
2. No guests present.
3. **Moved:** to approve the agenda as amended to add 5b Resolution without meeting. **Carried.**
4. **Moved:** to approve Regular Board of Director's meeting minutes from Sept. 21, 2020. **Carried.**

5. Business arising from September 21st 2020 Director's Meeting

5a • Removal of alder tree at ESB #1: Ian Gaines gave the expected date for removal as November 28th or 29th.

- Solar Panel system: Wayne reported the solar panel system is working well, averaging 38 kilowatts on a sunny day, and Eva reported this has been reflected in savings on the building's BC Hydro bill.

- Vehicle license and insurance renewal: Melanie Watson reported Gulf Islands insurance has completed this with one outstanding issue: Both Car 1 & Car 2 need to go in and be weighed with all equipment included.

- Third water tank @ESB #1: John Wiznuk reported that some site work would be required before tank can be installed.

- Obtaining a Commercial General Liability policy is ongoing.

5b. Resolution without meeting

- On November 2, 2020, approved via email: **Motion** made by Wayne Quinn that the Board approve an expenditure of \$1000.00 for the purchase and installation of an overhead fan in the ESB#1 Board Room and that the expenditure be assigned to the appropriate SIFPS budget line for ESB#1. **Carried.** UPDATE: Fan was installed November 23rd, 2020.

6. Correspondence.

A thank you card and donation was received from Joyce deRuiter, for rescuing her dog Teddy from Monarch Head.

7. Fire Chief's Report. Chief Peter Clark presented his report. John Wiznuk and Melanie Watson will notify residents and owners on Samuel, Lizard and Trevor Islands as well as the King Islets, that they are not included within the Saturna Fire Protection area. **Moved** to accept Peter's report as circulated and discussed. **Carried.**

8. SIR Chief's Report. Wayne Quinn asked about Car #1 bodywork repair. Vanessa will follow up. **Moved** to accept Vanessa's report as presented & discussed. **Carried.**

9. Operations/Asset Management Committee Report

- SIR Car #2 relocation status at ESB# 2: The tent base will be built up as a temporary solution for car #2 storage.
- Repairs and inspections on vehicles: Vanessa reported that outfitting of Car #2 is in progress.
- Landscape maintenance contract: John Wiznuk approved the quality of Patrick Dahl's work and mentioned the trees at the side of ESB #2 will maintain their fencing for now.
- The SGI Mutual Aid Agreement has a 2021 expiry date and should be reviewed and re-signed, John Wiznuk reported.

10. Finance Committee Report

- Actual to Budget statement Jan 1st to Oct. 31 2020 by Eva Hage. **Moved** to accept Eva's statement. **Carried.**
- Actual to Budget statement Jan to Nov 20, 2020 by Eva Hage. **Report Received.**
- Final Budget for 2021: Moved to accept final budget. **Carried.**
- Approximately \$5,000 has been raised for Car 2 equipment.
- SIFPS Treasurer: Eva will not run in July 2021 and she has also suggested the hiring of a bookkeeper.

11. Corporate/Administration Committee Report None.

12. Communications Committee Report None. Wayne and Eva have prepared a SIFPS article for the Scribbler to spotlight the volunteers and educate the island community about SIFPS.

13. Human Resources Committee Report. Deb Simpson reported on training progress. Ron Monk mentioned appreciation of first responders, especially during the pandemic and Eva suggested gift cards would be appropriate.

14. President's Report Wayne Quinn reminded all that he will step down as President in July 2021 and has offered to work with anyone interested in the months leading up to next summer. **Report Received.**

15. New Business

In recognition for non fire-trained volunteers at ESB #1, Bob Searle & Ted Syverson, Wayne suggested \$100 gift cards for each, was approved by consensus.

16. Next Meetings January 18 and March 15, 2021, 4:00 pm @ ESB #1 or via ZOOM video conference (TBD)

17. Moved to In-Camera Meeting 5:20pm

18. Returned to Regular Meeting @ 5:55 pm

19. In-Camera Meeting decisions:

a. Moved to increase the honoraria for Fire Chief and SIR Chief by \$500 each and that each is also given a \$500 bonus in consideration of unusual COVID conditions. **Carried.**

b. Moved to increase the HSA benefit by \$100 each per year. Carried.

20. Moved to adjourn meeting. **Carried.** Adjourned at **5:58pm**

President: Wayne Quinn

Recorded by: Sandy Nelson
