

MEETING AGENDA
SATURNA ISLAND FIRE PROTECTION SOCIETY
Monday March 14, 2022 @ 4:00 pm ESB#1

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Minutes** - Minutes of Board meeting January 17, 2022
4. **Welcome Guests**
 - a. Dr. Martin Wale, SIR Committee presentation
5. **Business Arising From Minutes**
 - a. Approved Travel Policy via email - SH
 - b. Commercial inspections – jurisdiction of Fire Chief - EH
 - c. Updated business case for Tender 1 to include a one- and two-axel options - JW
 - d. Size and cost of metal shelter for Car 2 at ESB#2
 - e. Update on IR7
6. **Correspondence**
7. **Fire Chief's Report**
8. **SIR Chief's Report**
9. **Operations/Asset Management Committee – JW/PS/IG/DH**
10. **Finance Committee – SH**
 - a. Actual to Budget Jan-Feb 2022
 - b. Preparation of Annual Financial Statements
11. **Corporate/Administration Committee – MW**
 - a. Medical malpractice and A&D insurance renewal
 - b. Year-end report to IH
12. **Communications Committee – DH**
 - a. SIFPS FB account - EH
 - b. Scribbler articles - EH
13. **Human Resources Committee – RM/DS/TM**
 - a. Report on meeting with SIR volunteers – next steps – RM/TM/SH
 - b. Strategy how to achieve Class 4 restricted DL for SIR volunteers
 - c. Recruitment and retention strategy for SIR volunteers
 - d. Health Spending Account – TM
 - e. Occupational, Health and Safety Committee – TM

- i. Emergency response plan
- ii. Inspection list for the buildings

14. New Business

- a. Preparation and date for the AGM
- b. Ex-officio Nominating Committee

15. Next Meeting – May 9 or 16?

16. Motion to Adjourn