

**SATURNA ISLAND FIRE PROTECTION SOCIETY**  
**SIFPS Board Meeting to be held on**  
**Monday, May 13, 2024 @ 4:00 pm - ESB #1**  
**AGENDA**

- 1. Call to Order**
- 2. Regrets** – Doug Roy, Ron Monk, Keith Preston
- 3. Guests** - Lin Michaud
- 4. Approval of Agenda**
- 5. Approval of Board meeting minutes from March 25, 2024**
- 6. Business Arising from Previous Minutes**
  - a. Director volunteer(s) to assist with future grant applications.
  - b. Meeting with BCEHS management
  - c. Island Health contract renewal and annual funding
  - d. Annual Meeting to be held on June 15 at ESB1
- 7. Correspondence**
- 8. (Vice)President's Report - LG**
  - a. Directors re-election intentions for 2024/25
  - b. Email motions update:
    - i. Electrical work
    - ii. SIR new volunteer training and related costs
    - iii. UBCM grant amendment and submission extension
- 9. Strategic Issues**
  - a. CRD Fire Governance Review – RM, SH, LG, DR, PC
  - b. BCEHS - Status update to letter response received from BCEHS
- 10. Finance Committee Report - SH**
  - a. Review Mar/Apr. Financial Statements
  - b. Cash position
  - c. Grant Thornton financial statement compilation for 2023
- 11. Fire Chief's Report - PC**
  - a. Water Tender Replacement update
  - b. SCBAs – additional purchasing needs, timing and costs

**12. SIR Chief's Report - VB**

- a. Status of EMR shift coverage
- b. Dispatch Calls
- c. Class 4 driver licenses
- d. BCEHS training review

**13. Operations/Asset Management Report – JW/IG**

- a. Sign at ESB1
- b. Annual Maintenance schedule
- c. SIR Bay door and vehicle reversing aids at ESB1
- d. Clean-up and old equipment disposals
- e. Equipment/apparatus inventory update

**14. Corporate/Administration Committee – MW**

- a. Contract with Saturna Community Pantry – use of Grey House
- b. Contract renewal – Island Health
- c. Policies: Fire/SIR compensation revision

**15. Communications Committee – TM, DR**

- a. Status of website update (DR)
- b. Posting Board minutes & financials on website

**16. Human Resources – KP**

**17. Occupational Health and Safety Joint Committee – KP, BF**

**18. Health Spending Account Committee Report – KP**

**19. Nominating Committee**

- a. Call for new Directors (status update)

**20. New Business**

- a. Practice re requests for quotes
- b. Procedure of handling time sensitive board motions

**21. Next Meeting – July meeting date to be determined**

**22. Motion to adjourn**